

**TOWN OF UNDERHILL  
SELECTBOARD SPECIAL MEETING MINUTES  
Underhill Town Hall  
Monday, July 31, 2017, 8:00 a.m.**

**Selectboard:** Kurt Johnson and Pat Sabalis

**Town Staff:** RaMona Sheppard, Sherri Morin, Pam Shover, Amanda Bosley, Dwayne Norway, Alex Angelino, Scott Kilpatrick, Nate Sullivan, Brian Bigelow

**Public:** None

**8:07 a.m. Call to order, adjustments to agenda.** Meeting called to order by Kurt Johnson. No adjustments to agenda.

**8:07 a.m. Public Comment Period.** None

**8:08 a.m. Compensatory Time.** Selectboard and staff discussed the Town's compensatory time policies and practices. The primary concern is related to the distinction between earning compensatory time after 40 hours worked or after 40 hours paid (to be made up of any combination of actual hours worked with paid time off: compensatory, personal, and vacation). The latter is current practice and results in a 'pyramiding' of compensatory time earned.


Discussion included work performed outside of normal shifts, flexing schedules for weather and projects and winter on-call pay. Further discussion to be held at upcoming August Selectboard meetings and finalize a decision on how to proceed by the end of the month.


**9:11 a.m. Member Items, Correspondence, Announcements, Schedule,** The next regularly scheduled Selectboard meeting will be August 1, 2017.

**9:12 a.m. Adjournment:** On a motion made by Kurt Johnson and seconded by Pat Sabalis the Selectboard voted unanimously to adjourn the Special Meeting.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended

  
Kurt Johnson, Vice Chair

  
Date 8/15/17